

The portfolio Internationalisation and Public Engagement (IPE) of the "Africa Multiple" Cluster of Excellence at the University of Bayreuth is looking for a

Student Assistant as Web administrator (f/m/d)
Starting 1st March 2026

We are looking for a motivated student assistant to support our web team with content management and website maintenance.

Your Tasks

- Uploading and maintaining content (text, images, documents) using the CMS Fiona
- Preparing content for publication (e.g. image editing, document conversion)
- Supporting the continuous improvement of the website's usability, accessibility, and functionality
- Assisting with basic website maintenance and quality control
- Taking on additional tasks as required and as time permits

We Offer

- 40 hours per month
- Flexible working hours; occasional remote work possible by prior arrangement
- Compensation in accordance with the current regulations for student assistants
- A friendly, open-minded, and collegial working environment
- A comprehensive training and onboarding period

Your Profile

- Experience working with a Content Management System (CMS)
- Very good English skills; German skills are an advantage
- Experience with image editing and Adobe Creative Suite, and Canva
- Basic knowledge of HTML/CSS is an advantage
- A strong sense for usability, accessibility, and attention to detail
- An independent, well-structured, and conscientious way of working
- Very good communication skills
- Initiative, reliability, confidence, and ability to work well in an international team
- Interest in web technologies and openness to learning new skills

If you are interested, please send your application (incl. CV and letter of motivation, summarized in one PDF file) exclusively by e-mail and with a possible starting date under the subject "SHK: Web administrator" to Renate Crowe (africamultiple-international@uni-bayreuth.de). Deadline for the application is 30.1.2026.

Your application documents will be deleted after the position has been filled in accordance with data protection requirements.

The University of Bayreuth values the diversity of its employees and is explicitly committed to the goal of gender equality. All applications will be considered, regardless of origin, nationality, religion, gender, identity or disability. Equally qualified people with disabilities will be given preferential consideration.

For more information on the Africa Multiple Cluster of Excellence, please visit:

www.africamultiple.uni-bayreuth.de